

JOB POSTING
(All Employees and External Candidates)

POSTING NUMBER: 2017-30

POSITION: **Cook (Part-time)**
Dietary Aid (Part-time) shifts may also be available as well.

PAY RATE: **Cook** \$16.40 – \$17.58 per hour, Unifor Local 8300 Wage Scale
Dietary Aid \$12.65 - \$14.35 per hour, Unifor Local 8300 Wage Scale

POSTING DATE: April 20, 2017

CLOSING DATE: Send your resume, quoting posting number **2017-030** to hrrecruitment@shepherdsofgoodhope.com no later than **4:00 p.m.** on **April 27, 2017**. Internal candidates will be given first consideration, prior to external applicants.

RESPONSIBILITIES

- Cook**
- Prepare meals as determined by the menu set out by the Coordinator of Food Services
 - Ensure all food service functions are performed in a clean and sanitary manner according to regulatory and organizational standards
 - Assist in control of food costs and wastage; make recommendations for more efficient operations
 - Inspect food supplies and determine what quantities need to be reordered and communicate information to supervisor.
 - Typical shifts would be 07:00am to 11:00am or 10:30am to 6:30pm, Monday to Sunday based on operational requirements and at times on an on call basis.
- Dietary Aide**
- Assist with meal production
 - While serving meals, ensure that all residents receive appropriate diets and portions as per their therapeutic needs
 - Clean up following meals
 - Communicate in a positive manner with residents and their families, co-workers, management, and visitors.
 - Typical shifts would be 7:00am to 2:30pm or 11:30am to 7:00pm or 5:00pm to 8:00pm based on operational requirements Monday to Sunday and at times on an on call basis.

QUALIFICATIONS

- College diploma (Chef or equivalent; Red seal program) is an asset
- Safe Food Handling Certificate
- Experience in quantity food preparation
- Familiar with the use of commercial kitchen equipment
- Works and adheres to safety policy and procedure guidelines
- Has empathy for the residents of Hope Living.
- Standing up to 3 hours maximum, walking, working in awkward positions
- Lifting alone up to 40 lbs. or with assistance up to 160 lbs.
- Wears personal protective equipment or clothing as required by legislation or facility policy

If you have the desire to work for an Organization that is dedicated to creating a community for all through acceptance, compassion and care please send your resume and cover letter to hrrecruitment@shepherdsofgoodhope.com quoting file 2017-030 no later than April 27, 2017. We appreciate your interest and advise that only those selected for an interview will be contacted.

Shepherds of Good Hope is committed to being responsive to the diverse needs of our clients, residents, employees and volunteers, including those with disabilities. Please inform if you require accommodation through the hiring process, so that we can make every effort to meet your needs.